

## **Quick Reference Guide**

A quick-reference guide to tools, resources, and training materials for Hometown Health provider partners.

### Hometown Health Website & Provider Resource Page

Access Administrative Guidelines, Provider Announcements, Newsletters, and more: https://www.hometownhealth.com/provider-partners/

#### **Authorization Matrices**

Guide to authorization requirements:

https://www.hometownhealth.com/authorization-matrices/

### **Electronic Claims Submission – EDI Payer #88023**

For electronic claims info, contact your practice management vendor or call the Optum iEDI Support Team at 1-866-OptumGo.

Paper claims (if not submitted electronically) should be mailed to:

Hometown Health Attn: Claims Department 10315 Professional Circle Reno, NV 89521

### InstaMed – Patient Payments

- Securely receive patient payments, reduce delays, and improve reimbursements.
- Register for ERA/EFT: https://register.instamed.com/eraeft
- Contact InstaMed: 866-945-7990

#### Provider Portal – EpicCare Link

- A secure, web-based tool for eligibility, claims status, authorizations, and reconsiderations.
- Registration info: https://www.hometownhealth.com/provider-partners/link/
- Login or request new account: visit https://ecl.renown.org
- EpicCare Link Help Desk: (775) 982-4042

### No Surprises Act – Directory Compliance

- Quarterly attestation requests are sent by BetterDoctor.
- Prefer to submit a roster? Register: https://betterdoctor.com/groups/#group-enrollment
- Outdated information may lead to provider directory removal.
- Learn more: https://questanalytics.com/how-we-help/betterdoctor/



# **Important Phone Numbers**

| Customer Service            | (775) 982-3232 or (800) 336-0123           |
|-----------------------------|--|
| Prior Authorizations        | (775) 982-3232 or (800) 336-0123           |
| EpicCare Link Help Desk     | (775) 982-4042                             |
| Pharmacy Pre-Authorizations | Senior Care Plus – Optum: (844) 368-3139   |
|                             | Hometown Health – Hometown: (844) 373-0970 |

## **Important Fax Numbers**

| Customer Service                           | (775) 982-3741 |
|--|----------------|
| Prior Authorizations                       | (775) 982-3744 |
| Senior Care Plus Medication Authorizations | (844) 403-1028 |
| Hometown Medication Authorizations         | (866) 521-9916 |
| Claim Reconsiderations                     | (775) 982-3741 |
| Network Services                           | (775) 982-8003 |

## **Important Email Addresses**

| Customer Service    | customer_service@hometownhealth.com        |
|---------------------|--|
| Pharmacy Department | Pharmacy-HometownHealth@hometownhealth.com |
| Provider Relations  | hthproviderrelations@hometownhealth.com    |
| Provider Updates    | providerupdates@hometownhealth.com         |
| Credentialing       | HTHcredentialing@hometownhealth.com        |
| Contracting         | HTHcontracting@hometownhealth.com          |

This form is subject to change. For the most up-to-date version, visit <a href="https://www.hometownhealth.com/provider-partners">https://www.hometownhealth.com/provider-partners</a>